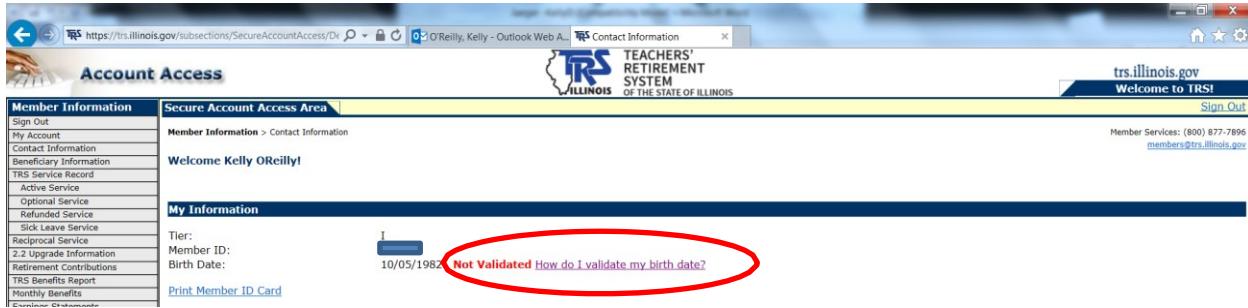
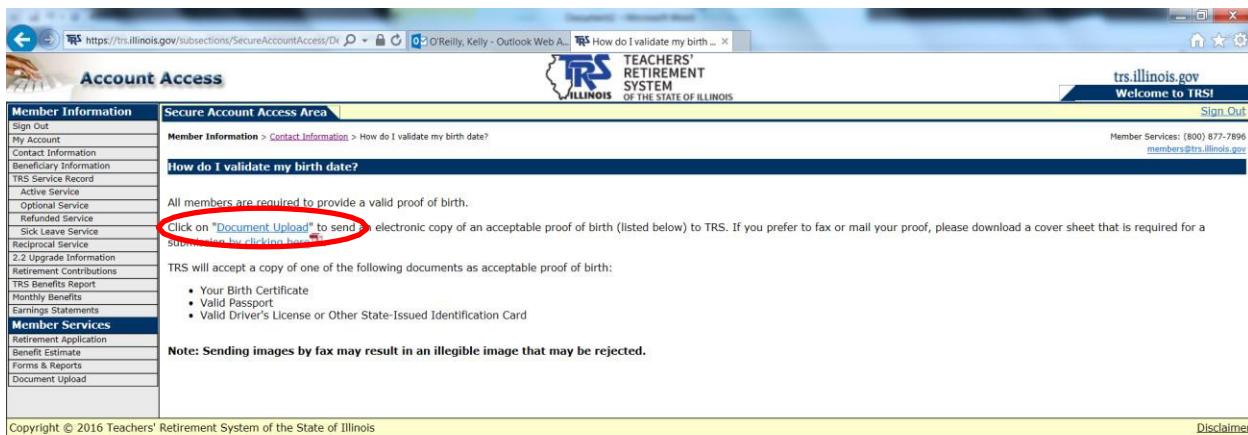


1. Go to [trs.illinois.gov](https://trs.illinois.gov) and log in or create an account. If you do not know your member ID number, call 800-877-7896 and choose option 3 to speak to a representative. Give them your social security number and they will give you your number.
2. Take a picture of (or scan) your driver's license. Save it to your computer (remember where!)
3. On the Contact Information page – select the link “How do I validate my birth date?”



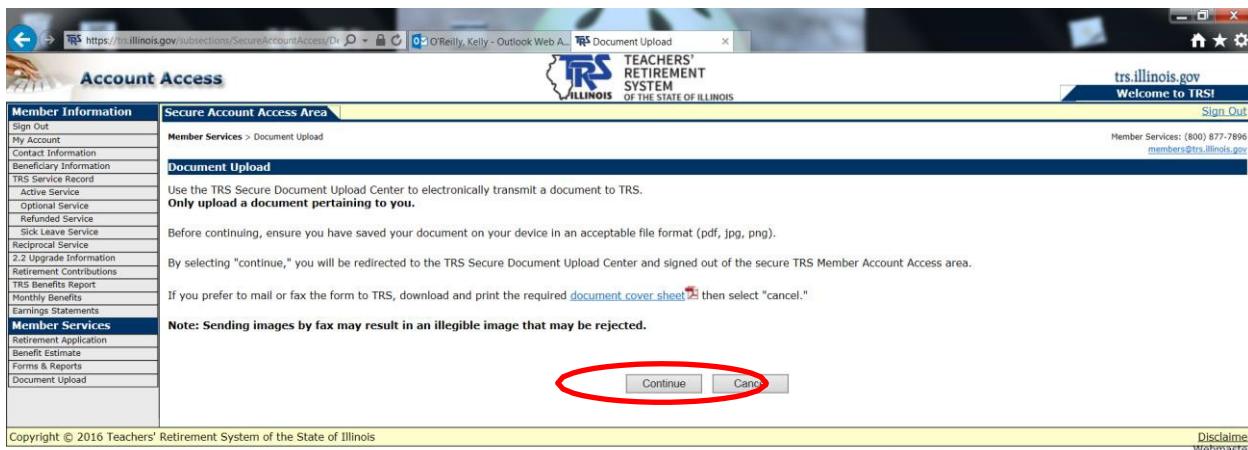
The screenshot shows the 'Secure Account Access Area' for 'Member Information'. The 'My Information' section displays a birth date of '10/05/1982'. To the right of the date, the status 'Not Validated' is shown in red, with a red oval highlighting this text. Below the date, there is a link 'How do I validate my birth date?'.

4. Click on “Document Upload”



The screenshot shows the 'Secure Account Access Area' for 'Member Information'. Under 'How do I validate my birth date?', there is a section titled 'Click on "Document Upload" to send an electronic copy of an acceptable proof of birth (listed below) to TRS. If you prefer to fax or mail your proof, please download a cover sheet that is required for a submission by clicking here.' A red oval highlights the 'Document Upload' link.

5. Click “continue”



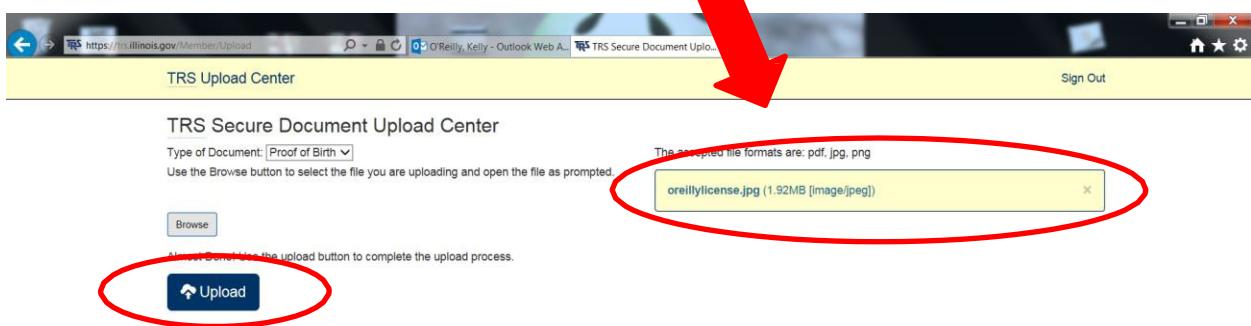
The screenshot shows the 'Secure Account Access Area' for 'Member Services'. Under 'Document Upload', it says 'Use the TRS Secure Document Upload Center to electronically transmit a document to TRS. Only upload a document pertaining to you.' Below this, it says 'Before continuing, ensure you have saved your document on your device in an acceptable file format (pdf, jpg, png). By selecting "continue," you will be redirected to the TRS Secure Document Upload Center and signed out of the secure TRS Member Account Access area. If you prefer to mail or fax the form to TRS, download and print the required document cover sheet then select "cancel." Note: Sending images by fax may result in an illegible image that may be rejected.' At the bottom, there are 'Continue' and 'Cancel' buttons, with a red oval highlighting the 'Continue' button.

6. Click "Browse"



7. Find the picture of your license and hit OK.

8. Make sure your picture name shows up here and then select "Upload"



9. There will not be a notice that you were successful, but check back in a few days and it will show that your birthday is validated.

