

# **REGION 35 BYLAWS**

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Revised August, 2007, Revised September, 2008  
Revised March 2011, Revised December 2016

## **ARTICLE I – NAME**

This organization shall be known as Region 35 of the Illinois Education Association-National Educational Association (IEA-NEA) and shall be referred to in the Bylaws as the Region. Region 35 is comprised of the Schaumburg Education Association and the Schaumburg Educational Employees Organization hereafter referred to as chartered locals and/or locals.

## **ARTICLE II – PURPOSES**

The purposes of this Region shall be: To effect excellence and equity in public education in Illinois and to be the advocacy organization for all public education employees.

## **ARTICLE III – MEMBERSHIP**

The Region shall be composed of all chartered locals within the Region. Each unified chartered local in the Region shall elect representatives to the Regional Council prior to the first regularly scheduled meeting of the school year.

### **Section 1    Composition**

- A. The Chairperson and Vice Chairperson shall serve as members of the Regional Council.
- B. The Regional Council shall be made up of the Presidents and Vice Presidents, or their designees, of the locals in the district. Locals with fewer than 100 active members shall be represented by the President of the local, or their designee.
- C. Each chartered local shall elect representatives to the Regional Council by open nomination and secret ballot at a ratio of 1 to 100 active members or major fraction thereof as of NEA's January membership report. The President and Vice-President of each local shall be counted in that ratio.
- D. Ethnic Minority representation on the Regional Council will be in proportion to the Ethnic Minority membership within the Region, but in no case less than one (1) representative.
- E. One (1) representative shall be elected by the IEA-NEA Retired Chartered Chapter representing Region 35 to serve on the Regional Council without portfolio
- F. The Grassroots Political Activist shall be a representative on the Regional Council without portfolio.
- G. A member of a chartered local within the Region, elected to a position within IEA-NEA or NEA, shall be a representative on the Regional Council without portfolio.

## **Section 2 Terms and Election**

- A. Regional Council members shall be elected for two (2) year terms or shall coincide with their term of office in their local.
- B. The membership of the Region shall elect Ethnic Minority Members-at-large to guarantee such representation if the Regional Council is not composed of Ethnic Minority representation in proportion to Ethnic Minority membership within the Region. Ethnic Minority Members-at-large shall be elected to three (3) year terms.

## **Section 3 Powers and Duties**

- A. Comprise the governing structure on a Regional basis acting as a liaison between the local, state and national organizations.
- B. Initiate, promote, and coordinate the communication, services, projects, and programs within the Region in cooperation with professional staff.
- C. Receive requests from individual members to be communicated to the Region.
- D. Receive recommendations and requests of the chartered locals.
- E. Make recommendations to the IEA-NEA Board of Directors.
- F. Make recommendations to the UniServ Director.
- G. Supervise, direct, evaluate, and be involved in the employment, dismissal, and transfer of Regional professional staff.
- H. Initiate recall of the Chairperson, Vice Chairperson, and Ethnic Minority Members-at-large.
- I. Perform such other duties as prescribed by these Bylaws.

## **Section 4 Annual Financing**

- A. The Regional Council shall receive the current regional rebate amount of IEA-NEA dues per active member in the Region in accordance with IEA-NEA policy.
- B. Rebated money shall be used to develop programs and services for members consistent with IEA-NEA and NEA policy.
- C. No Regional Council shall accumulate funds received from the Association in excess of the amount authorized by the Board of Directors.
- D. No Regional funds derived from dues may be used in support of a candidate for any election.

## **Section 5 Vacancy**

- A. A vacancy shall be deemed to exist in case of death, resignation, inability to serve, or failure to maintain the qualifications for office.

- B. In the event of a vacancy on the Regional Council, the President of the affected locals shall fill by appointment or election a temporary vacancy on the Regional Council according to their local Bylaws. Upon the next regularly scheduled election, as per the local election schedule, the membership of the affected local shall fill the vacancy in the manner of the original election.

## **ARTICLE IV – OFFICERS**

### **Section 1 Chairperson and Vice Chairperson**

#### **A. Qualifications**

1. The membership of the Region shall elect a Chairperson and Vice Chairperson by a majority vote of the members voting, providing there are open nominations and voting is by secret ballot. Neither the Chairperson nor the Vice Chairperson need be a member of the Regional Council, provided the candidate is a member of a chartered local within the district served by the Regional Council.
2. A person shall be deemed to be elected when receiving a majority of votes cast. In the event no candidate receives a majority, then a run-off election shall be held between the two (2) candidates receiving the highest number of votes.

#### **B. Term**

The Regional Council Chairperson and Vice Chairperson shall serve three-year terms with a limit of two (2) consecutive full terms. Such terms shall commence on July 15 following their election.

#### **C. Duties**

1. The Chairperson
  - a. Presides at all meetings of the Regional Council
  - b. Implements the recommendations of the Regional Council
  - c. Serves as spokesperson of the Region
  - d. Serves as ex-officio member of all Region committees
  - e. Serves on the IEA-NEA Board of Directors
  - f. Is a delegate to the IEA-NEA Representative Assembly
  - g. Is a delegate to the NEA Representative Assembly
2. The Vice Chairperson
  - a. Carries out the duties of the Chairperson in their absence
  - b. Shall attend Regional Council meetings
  - c. Is a delegate to the IEA-NEA Representative Assembly
  - d. Is a successor delegate to the NEA Representative Assembly
  - e. Chairs the Budget Committee in the initial draft of the annual budget

#### **D. Vacancies**

1. A vacancy in the office of Chairperson or Vice Chairperson shall be deemed to exist in case of death, resignation, inability to serve, or failure to maintain the qualifications for office.

2. In the event of a vacancy in the office of Chairperson, the Vice Chairperson shall serve the remainder of the term.
3. A vacancy in the office of Vice Chairperson or Ethnic Minority Members-at-large may be temporarily filled by a majority vote of the Regional Council for a period of time not to exceed one year. The membership of the Region shall fill the vacancy in the manner of the original election.
4. In the event a Vice Chairperson is appointed, a full election must occur in order for them to attend the IEA-NEA Representative Assembly.

**E. Recall of Chairperson, Vice Chairperson, Ethnic Minority Members-at-large**

1. The recall of a Regional Council Chairperson, Vice Chairperson, or Ethnic Minority Members-at-large may be initiated by one of the following methods:
  - a. By a three-fourths (3/4) vote of the Regional Council
  - b. By petition filed with a local President and signed by at least thirty (30) percent of the active members of the Region.
2. A recall election by the members of a Region shall be conducted within sixty (60) days to be called by a local President or designee. A majority of those voting shall determine whether the Chairperson, Vice Chairperson or Ethnic Minority Members-at-large is recalled. If that person is recalled, the membership shall proceed immediately to fill the vacancy in the manner of original election.

**Section 2    Treasurer**

- A. The Treasurer shall be a member of the Regional Council.
- B. The Treasurer shall be appointed by majority vote of the Regional Council prior to July 15 of the ensuing school year.
- C. The Treasurer shall be appointed to a one year term and shall take office immediately.
- D. Duties

The Treasurer shall:

1. Hold the funds of the Regional Council and disburse them upon authorization by the Chairperson and/or Regional Council
  2. Keep accurate accounts of receipts and disbursements
  3. Attend Regional Council meetings
  4. Present to the Regional Council at each meeting a financial report and assist in preparing an annual financial statement for publication to officers and representatives
  5. Keep the officers and representatives informed of the financial condition of the Regional Council
  6. Be bonded.
- E. The Regional Council will appoint a replacement in case of a vacancy.

### **Section 3    Secretary**

- A. The Secretary shall be a member of the Regional Council.
- B. The Secretary shall be appointed by majority vote of the Regional Council prior to July 15 of the ensuing school year.
- C. The Secretary shall be appointed to a one year term and shall take office immediately.
- D. Duties
  - The Secretary shall:
    - 1. Attend Regional Council meetings
    - 2. Keep a record of all meetings of the Regional Council
    - 3. Ensure that the minutes of the Regional Council meetings are disseminated to Regional Council members in a timely manner
    - 4. Perform such other duties as may pertain to duties of Secretary as the Chairperson may direct
    - 5. Conduct the correspondence of the Regional Council
    - 6. Be responsible for the official written minutes of the Regional Council
- E. The Regional Council will appoint a replacement in case of a vacancy.

## **ARTICLE V – MEETINGS**

### **Section 1    Schedule of Meetings**

The Regional Council shall adopt a schedule of meetings no fewer than four times per year.

### **Section 2    Quorum**

Seven (7) members of the Regional Council, including two (2) elected members shall constitute a quorum for all Regional meetings.

### **Section 3    IEA-NEA Bylaws**

IEA-NEA Bylaws shall be the authority where applicable.

### **Section 4    Special Meetings**

Special meetings of the Regional Council may be called by the Chairperson or at least one-third (1/3) of the members of the Regional Council upon two (2) days' notice.

## **ARTICLE VI – COMMITTEES**

### **Section 1    Committees**

- A. The committees shall have those duties and powers which are assigned to them by the Regional Council. These committees shall seek to coordinate their activities with the appropriate other region, state, and national committees.

- B. The Chairperson of a committee shall be named by the Region Chairperson and must be a member of the chartered locals within the Region.
- C. Committees are appointed on an annual basis or less if a committee completes its work.
- D. The budget committee will be chaired by the Vice Chairperson and shall include at least one (1) member from each of the chartered locals within the Region.

## **Section 2 Committee Reports**

The chairperson of any committee shall report to the Regional Council at scheduled meetings.

# **ARTICLE VII – AMENDMENTS**

## **Section 1 Submission**

A proposal to amend the Bylaws may be submitted at any scheduled Regional Council meeting by any Regional Council member.

## **Section 2 Ratification**

At the next scheduled Regional Council meeting following the proposed Bylaw submission, a two thirds (2/3) vote of those present and voting shall be required to adopt the amendment.

## **Section 3 IEA-NEA Bylaw Conformity**

These Bylaws shall be subject to annual review for compliance with the IEA-NEA Bylaws and NEA Constitution and Bylaws. Any provision of these Bylaws not in conformity with the IEA-NEA or NEA governing documents shall, as soon as possible, be amended to conform.

# **ARTICLE VIII – PROCEDURES**

## **Section 1 Rule of Order**

Robert's Rules of Order, Newly Revised, shall be the authority governing all matters not otherwise provided for in IEA-NEA Bylaws and the Regional Bylaws.